

City of St. Helens  
**RESOLUTION NO. UR-05**

A RESOLUTION ADOPTING THE BUDGET FOR THE 2020-2021 FISCAL YEAR, MAKING APPROPRIATIONS, DECLARING THE TAX INCREMENT, AND COLLECTING THE MAXIMUM AMOUNT OF THE DIVISION OF THE TAX

**ADOPTING THE BUDGET**

**BE IT RESOLVED**, that the City of St. Helens Urban Renewal Agency hereby adopts the budget for the fiscal year 2020-2021 in the total of \$53,000, on file at the City of St. Helens, 265 Strand Street, St. Helens, Oregon.

**MAKING APPROPRIATIONS**

**BE IT RESOLVED**, that the amounts shown in Exhibit A, City of St. Helens Urban Renewal Agency Proposed Budget 2020-2021 Budget are hereby appropriated for the fiscal year beginning July 1, 2020.

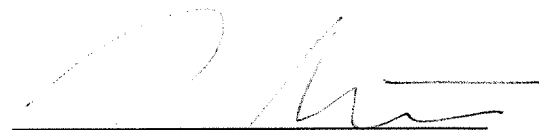
**DECLARING TAX INCREMENT**

**BE IT RESOLVED**, that the City of St. Helens Urban Renewal Agency hereby elects to certify to the County Assessor that a request for the St. Helens Urban Renewal Plan Area for the maximum amount of revenue that may be raised by dividing the taxes on Section 1e, Article IX of the Oregon Constitution and ORS Chapter 457.

Passed and adopted by the St. Helens Urban Renewal Agency this 3<sup>rd</sup> day of June 2020, by the following vote:

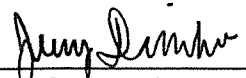
Ayes: Locke, Carlson, Topaz, Morten

Nays: None



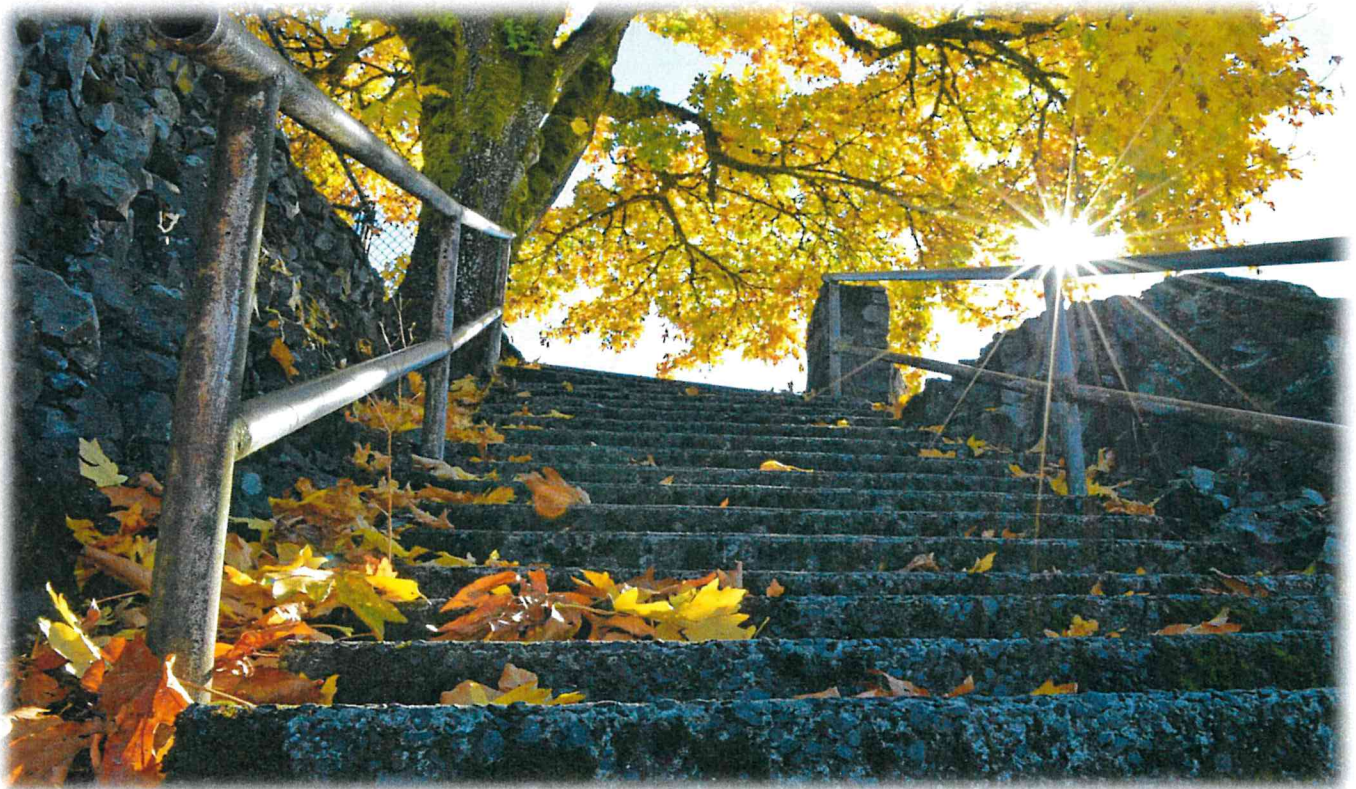
\_\_\_\_\_  
Doug Morten, Chair

ATTEST:

  
\_\_\_\_\_  
Jennifer Dimsho, AICP, Associate Planner

# City of St. Helens Urban Renewal Agency

## Proposed Budget FY 2020-2021



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### URBAN RENEWAL AGENCY BOARD

|               |                  |
|---------------|------------------|
| Doug Morten   | Board Chair      |
| Stephen Topaz | Board Vice Chair |
| Rick Scholl   | Board Member     |
| Keith Locke   | Board Member     |
| Ginny Carlson | Board Member     |

### BUDGET COMMITTEE

|                 |                         |
|-----------------|-------------------------|
| Clair Catt      | Budget Committee Member |
| Brian Vaerewyck | Budget Committee Member |
| Leah Tillotson  | Budget Committee Member |
| Bill Eagle      | Budget Committee Member |
| Garrett Lines   | Budget Committee Member |

### CITY STAFF

|              |                         |
|--------------|-------------------------|
| John Walsh   | Agency Administrator    |
| Jenny Dimsho | Agency Secretary        |
| Matt Brown   | Agency Finance Director |

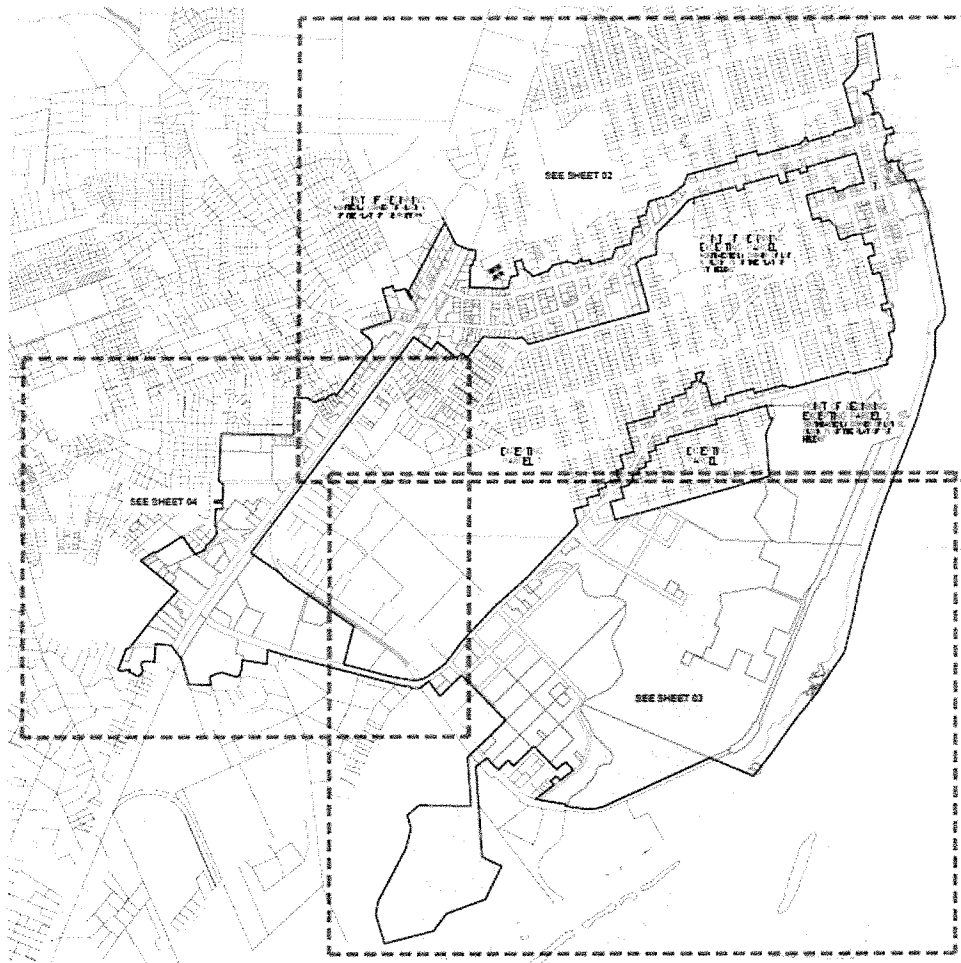
## ABOUT THE AGENCY

The City of St. Helens Urban Renewal Agency (URA) is a separate entity from the City. The City of St. Helens City Council serves as the Board of Directors for the URA and is financially accountable for its operations. In accordance with Oregon budget law, the URA prepares its own budget, and the Board of Directors approves its annual appropriations.

Urban Renewal Agencies capture a portion of the tax base from growth to make investments to revitalize and improve economic and community development projects included in the Urban Renewal Plan. When the St. Helens Urban Renewal Plan was adopted in 2017, property values within the district boundary were frozen. The taxes collected on that frozen value continue to flow to the taxing authorities (City, County, Schools, Fire, etc.). Any growth and appreciation amount over the frozen base funds the Urban Renewal Agency and Urban Renewal Plan.

Urban Renewal Tax Collections are not an additional tax, rather it is a division of the existing taxes where the greater portion is directed towards funding projects within the Urban Renewal boundary. Urban Renewal Tax Collections are used to initiate development that would not be financially feasible without infrastructure improvements made possible by urban renewal financing.

The diagram below shows the URA Boundary that was approved in 2017. The adopted Urban Renewal Plan is available on the City's website at [www.ci.st-helens.or.us](http://www.ci.st-helens.or.us) under the Planning Department.



## **FY 2020-2021 BUDGET MESSAGE**

You will see in the budget document that 100% of the funds are placed in a Contingency account within the URA expenses. As far as expenses for the URA, we do not anticipate to reimburse the City of St. Helens for current URA expenses this upcoming year. The City of St. Helens can request reimbursement of certain expenses from previous years that were related to the URA, however at this time, City staff is recommending that it wait to seek any reimbursement of URA expenses from previous years. These certain expenses can include URA planning fees and professional services along with a percentage of staff time that was used to create the URA. These expenses are easily tracked in our financial system if the City chooses to seek reimbursement at any time in the future from the URA.

No URA specific projects are expected to begin in FY 2019-2020, however ongoing planning and tax collection that will begin this year will help assist in the upcoming borrowing/lending amounts that the URA anticipates taking out to begin projects that are identified in the adopted Urban Renewal Agency plan. This plan and project list is available on the City's website at [www.ci.st-helens.or.us](http://www.ci.st-helens.or.us) and located on the Planning Department's web page.

The agency received less than budgeted revenue in the previous year due to the timing of the closure of the Armstrong Property and it's effect on the Urban Renewal Funding Strategies. City staff is working to review financial projects and make recommendations to the URA Board on potential boundary adjustments and those effects. Future public meetings would be scheduled for any official action. These potential changes will not happen fast enough to effect the 2020-2021 Property Tax revenue that you see in this proposed budget.

Respectfully submitted,

Matt Brown

Finance Director

# FY 2020-2021 BUDGET

| <b>RESOURCES</b>              |                        | <b>2017-18</b> | <b>2018-19</b> | <b>2019-20</b> | <b>2019-20</b> | <b>2020-21</b>  | <b>2020-21</b>  | <b>2020-21</b> |
|-------------------------------|------------------------|----------------|----------------|----------------|----------------|-----------------|-----------------|----------------|
|                               |                        | <b>Actual</b>  | <b>Actual</b>  | <b>Adopted</b> | <b>EST YE</b>  | <b>Proposed</b> | <b>Approved</b> | <b>Adopted</b> |
| <b>LOCAL TAXES</b>            |                        |                |                |                |                |                 |                 |                |
| 801-000-31001                 | Property Tax - Current | 0              | 51,595         | 55,000         | 1,100          | 1,000           | 1,000           | 1,000          |
| <b>FUND BALANCE AVAILABLE</b> |                        |                |                |                |                |                 |                 |                |
| 801-000-27500                 | Fund Balance Available | 0              | 0              | 50,000         | 51,595         | 52,000          | 52,000          | 52,000         |
| <b>TOTAL RESOURCES</b>        |                        | <b>0</b>       | <b>51,595</b>  | <b>105,000</b> | <b>52,695</b>  | <b>53,000</b>   | <b>53,000</b>   | <b>53,000</b>  |

| <b>EXPENDITURES</b>       |             | <b>2017-18</b> | <b>2018-19</b> | <b>2019-20</b> | <b>2019-20</b> | <b>2020-21</b>  | <b>2020-21</b>  | <b>2020-21</b> |
|---------------------------|-------------|----------------|----------------|----------------|----------------|-----------------|-----------------|----------------|
|                           |             | <b>Actual</b>  | <b>Actual</b>  | <b>Adopted</b> | <b>EST YE</b>  | <b>Proposed</b> | <b>Approved</b> | <b>Adopted</b> |
| <b>CONTINGENCY</b>        |             |                |                |                |                |                 |                 |                |
| 801-000-58001             | Contingency | 0              | 0              | 105,000        | 0              | 53,000          | 53,000          | 53,000         |
| <b>TOTAL EXPENDITURES</b> |             | <b>0</b>       | <b>0</b>       | <b>105,000</b> | <b>0</b>       | <b>53,000</b>   | <b>53,000</b>   | <b>53,000</b>  |