

City of St. Helens  
***Library Board***  
**Minutes from Monday, May 13, 2019**  
St. Helens Public Library

**Members Present**

Becky Bean  
Lisa Beardslee  
Patrick Birkle  
Mary Ellen Funderburg, Past Chair  
Melisa Gaelrun-Maggi  
Amanda Heynemann, Chair

**Members Absent**

Heather Anderson-Bibler

**Guests**

Andrew Roessler

**Councilors in Attendance**

Stephen Topaz

**Staff Present**

Margaret Jeffries, Library Director  
Dan Dieter, Library Board Secretary

OR

**CALL MEETING TO ORDER:** The meeting was called to order at 7:15pm by Chair Heynemann.

**INVITATION TO CITIZENS FOR PUBLIC COMMENT:** N/A

**INTRODUCTIONS:** The Board Members present introduced themselves to the newly assigned City Councilor Stephen Topaz.

**PCC ADULT BASIC EDUCATION CLASSES IN ST. HELENS:** Andrew Roessler introduced himself and briefly described the long history of trying to get services in the Columbia County Area. He also described how PCC is trying to create a space at the new Oregon Manufacturing Innovation Center (OMIC) facility in Scappoose. Currently, PCC is offering a schedule of reading / writing classes at WorkSource here in St. Helens. These classes run from June 24th through August 14th, on Mondays and Wednesdays from 6:30 pm – 9:30 pm. These are free classes designed to help participants prepare for college, get a better job, or pass the GED® exam. PCC is trying to find local instructors and have posted job announcements to build a pool of candidates. Director Jeffries suggested that the information could be sent to the board in a pdf that could be distributed to other agencies in the area. Past Chair Funderburg asked if other classes will be offered, perhaps something that would apply toward an Associate's Degree. Mr. Roessler stated that while reading / writing classes are the only offerings at present,

they are working on other areas. The classes at WorkSource will follow a pattern of reading / writing this summer, followed by math this fall, and then back to reading / writing in the winter. Director Jeffries asked about Literary Volunteers through the Portland Literacy Council. Mr. Roessler stated that the only connection right now is mostly English Language Learning (ELL). Director Jeffries asked if PCC was analyzing any of their program statistics. Mr. Roessler stated that his colleague is working on coordinating efforts based on statistical needs.

**PREVIOUS MEETING MINUTES:** Minutes were reviewed and approved.

**REVIEW OF ANNUAL REPORT TO THE CITY COUNCIL:** Chair Heynemann stated that Member Anderson-Bibler is not available and will be presenting the Annual Report alone. Chair Heynemann reminded the Board that the report is meant to share what the Board is doing, not what the Library is doing. The presentation will highlight the goals as stated in the bylaws and how the Board is accomplishing these goals. Chair Heynemann proceeded to show the Board the PowerPoint presentation.

**LIBRARY BOARD VACANCY:** Director Jeffries stated that at present, only one application has been received. The applicant also submitted an application for the Arts and Culture Commission and is currently being reviewed by that group. The group discussed the fact that since this is Past Chair Funderburg's last meeting, it will mean that going forward there will only be 6 members on the Board. Director Jeffries suggested that board members might want to approach community members who might be interested in becoming a board member.

**CITY COUNCILOR'S REPORT:** Councilor Topaz reported that the weekend session at the new Recreation Center was very well run. Councilor Topaz stated that the Library Board should feel encouraged to make plans to build programs, and should feel confident to operate within the City's current administration structure. Director Jeffries thanked Councilor Topaz for his comments.

**LIBRARY DIRECTOR'S REPORT:** Director Jeffries stated that there were 28 participants at the most recent Columbia County Reads program. Attendance at the other locations was not available at this time. The two authors who were featured gave feedback that 'good questions were asked.' There was also an editorial about the program in the Scappoose Spotlight that was stated Scappoose residents gave good comments about the presentation. Director Jeffries stated that coordinating with Scappoose Library Director Weiss in writing the grant to fund the program was a lot of work. Director Jeffries stated that having a local author made a difference. Since this program served as an educational topic, Director Jeffries suggested that the next selection might be something more current or relevant to get a broader reach to draw in more people.

The director of the Northwest Regional Educational Service District STEM Hub program, Myronda Schiding met with Youth Librarian Kolderup to discuss meeting St. Helens

School Superintendent Stockwell after he heard a recent presentation about STEM activity coordination. Superintendent Stockwell wanted to discuss connecting with high school staff concerning STEM activities that are happening here at the Library. This is an opportunity to work toward blending programs to interface with programs at the High School. Youth Librarian Kolderup also spoke with Superintendent Stockwell about Library Cards for students.

Director Jeffries stated that the card catalog merge should be done by the end of June. Currently, the e-book integration is up and running. Selecting an e-book item is not seamless yet, as when you select an item, it takes you to another site to connect. The group discussed the merged catalog and the complication of making sure you know which library the item is located at. Past Chair asked about a courier service to offer an additional convenience when checking out from either library. Director Jeffries stated that a courier service that would carry material between the St. Helens and Scappoose Libraries is being investigated. Member Bean suggested we look at returns only. Past Chair Funderburg asked if we knew how many St. Helens patrons check out material at the Scappoose Library. Director Jeffries stated that we are working on getting that information.

**BOARD MEMBER REPORTS:** Member Gaelrun-Maggi stated that Member Beardslee volunteered to help with the next Book Club event, with the theme of Summer, scheduled for July 30, 2019.

Member Beardslee also volunteered at the Mental Health Fair and felt it was a very successful event. There were many groups represented and the being held at the new Recreation Center worked as an advantage because of its great location.

Past Chair Funderburg stated that she and Director Jeffries attended the Scappoose Earth Day activity to promote the Dolly Parton Imagination Library. She also stated that the Library is looking better than when she started her term four years ago.

**SUMMARIZE ACTION ITEMS:** No report available.

**NEXT MEETING:** The next regularly scheduled meeting will be Monday, June 3, 2019 at 7:15 p.m. in the Columbia Center Auditorium.

**ADJOURNMENT:** Chair Heynemann adjourned the meeting at 8:47 pm.

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Respectfully submitted by:

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Library Board Secretary, Dan Dieter

**2018-2019 Library Board Attendance Record**

*P=Present E=Excused Absence U=Unexcused Absence*

Date	Anderson-Bibler	Bean	Beardslee	Birke	Funderburg	Gaelrun-Maggi	Heynemann	VACANT	VACANT
07-19-2018	<b>CANCELLED</b>								
08-23-2018	P				P	E	P		
09-18-2018	P				P	P	P		
10-16-2018	P				P	P	E		
11-13-2018	P	P	P	P	P	P	P		
12-11-2018	P	P	P	P	P	P	P		
01-14-2019	P	P	P	P	E	P	E		
02-11-2019	P	P	E	P	P	E	P		
03-11-2019	P	E	P	P	P	E	P		
04-8-2019	<b>CANCELLED</b>								
05-13-2019	E	P	P	P	P	P	P		
06-10-2019	<b>CANCELLED</b>								
07-08-2019									