

City of St. Helens  
***Library Board***  
**Minutes from Thursday, March 19, 2015**  
Columbia Center Auditorium

**Members Present**

Barbara Lines, Chair  
Mary Woiccak, Vice Chair  
Marsha Caton  
Nancy Bensen  
Casey Jolissaint  
Alex Mann

**Members Absent**

An Der Chang

**Guests**

None

**Councilors in Attendance**

Susan Conn

**Staff Present**

Margaret Jeffries, Library Director



**CALL MEETING TO ORDER:**The meeting was called to order at 7:24pm by Chair Barbara Lines.

**INVITATION TO CITIZENS FOR PUBLIC COMMENT:** No public comment.

**PREVIOUS MEETING MINUTES:**Minutes approved as written.

**AGENDA REVISIONS:**No Revisions

**OUR COMMUNITY READS AND 100<sup>TH</sup> ANNIVERSARY:**The book chosen for Our Community Reads is "39 Steps" by John Buchan. The Library will have several copies of the book as well as having an audiobook and DVD available. It is free through Library2Go in all formats. Councilor Conn is talking to the owner of the Columbia Theater about showing the Alfred Hitchcock movie.

For the 100<sup>th</sup> Birthday Celebration, the April issue of the Gazette will focus on the Library. During May, The Chronicle will publish one article per week about the Library's history. On the City's Facebook page, there will be weekly posts about the Library's first 100 years, with daily post during the final week in May. A birthday party for children with special guest, B.J. the Clown is in the planning stages and on May 18 a birthday event for adults will recognize the Library's history through the years.

**BOARD VACANCIES:** Vice-Chair Mary Woiccak and Board Member Nancy Bensen will finish their terms on the Library Board in June. City Hall will post a notice to fill the two vacancies.

**ANNUAL REPORT:** The Library Board will present their annual report to City Council on May 20, 2015. A subcommittee will be formed to prepare the report.

**LIBRARY DIRECTOR'S REPORT:** At the next Library Board meeting, the Library will recognize its volunteers. The City will recognize its Boards and Commissions members the following Thursday, April 23, 2015 at City Hall.

The Library Board Bylaws have been passed on to the City Attorney for final approval.

**STATISTICS:** While the number of items circulated is down **slightly**, the number of patrons being served has increased.

**COUNCILOR'S REPORT:** Youth Librarian Jones and ESD Director Cindy Jaeger presented to the City Council about the Every Child Ready To Read workshops given at the Library.

**FRIENDS' REPORT:** The annual book sale will be April 10, from 10-5 and April 11, from 10-2. Set-up for the sale will be Thursday, April 9 and clean-up will happen Monday, April 13.

Restocking the Friends' shelves will now happen on the second Saturday of each month.

The second Little Free Library is slated to go in Waterfront Park pending approval from the Parks Commission. Mary Woiccak will be presenting the idea to the Commission at their April meeting.

**NEXT MEETING:**

The next regular meeting is scheduled for Thursday, April 16, at 7:15 p.m. in the St. Helens Public Library.

Members need to bring all relevant materials to each meeting.

**ADJOURNMENT:**

The meeting was adjourned at 8:29 p.m. by Chair Lines.

CR

Respectfully submitted by:

---

Library Director, Margaret Jeffries

## 2014-2015 Library Board Attendance Record

*P=Present E=Excused Absence U=Unexcused Absence*

Date	Bensen	Caton	Chang	Jolissaint	Lines	Mann	Woiccak
01/15/15	P	P	E	E	P	P	E
02/19/15	P	P	E	E	P	E	P
03/19/15	P	P	E	P	P	P	P
04/16/15							
05/21/15							
06/16/15							
07/14/15							
08/18/15							
09/17/15							
10/15/15							
11/19/15							
12/17/15							
01/21/16							
02/18/16							