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City of St. Helens Budget Calendar FY2025-2026

	<u>DUE / COMPLETION DATE</u>	<u>DESCRIPTION</u>
City Council		
	1/15/2025	Appoint Budget Officer
	1/15/2025	Approve Budget Calendar
	3/19/2025	Approve Department Goals
	6/18/2025	Budget Hearing and Adoption
Budget Officer		
	1/20/2025	Budget Worksheets to Departments
	1/20/2025	Salary Projections to Departments
	3/24/2025	Department Meetings
	4/18/2025	Complete Proposed Budget
	4/16/2025	Publish Committee Meeting Notice on Website
	4/23/2025	Publish Committee Meeting Notice in Newspaper
	6/11/2025	Publish Budget Hearing Notice in Newspaper
Departments		
	1/31/2025	Develop Capital Improvement Plan / Needs
	3/24/2025	Complete Budget Worksheets
	2/21/2025	Develop Department Goals & Performance Measures
	3/31/2025	Department Narratives
Budget Committee		
	5/01/2025	Budget Committee Meeting #1
	5/15/2025	Budget Committee Meeting #2
	5/29/2025	Budget Committee Meeting #3