

City of St. Helens City Council

Regular Session Minutes

January 3, 2018

Members Present: Mayor Rick Scholl
Council President Doug Morten
Councilor Ginny Carlson
Councilor Susan Conn
Councilor Keith Locke

Members Absent: None

Staff Present: John Walsh, City Administrator
Kathy Payne, City Recorder
Matt Brown, Finance Director
Margaret Jeffries, Library Director
Sue Nelson, Public Works Engineering Director
Terry Moss, Police Chief

Others: Steve Topaz
Julie Thompson
Nicole Thill

1) **Call Regular Session to Order**

2) **Pledge of Allegiance**

3) **Visitor Comments**

- ◆ Steve Topaz. There were a lot of people here during Halloween. He has a proposal for community spirit. It's called, "Say Hello Thursday." The objective is to say hello to someone in front of you and behind you when you're standing in line. It would encourage people to talk to each other.

Mayor Scholl will talk to Communications Officer Farnsworth about the idea.

4) **Award Bid/Contract**

4.a Award EPA CWA Project Management Services to Maul Foster Alongi

Motion: Upon Carlson's motion and Conn's second, the Council unanimously awarded the EPA CWA Project Management Services to Maul Foster Alongi.

5) **Approve and/or Authorize for Signature**

5.a 2nd Amendment to Legal Services Agreement with Jordan Ramis PC

5.b Contract Payments

Motion: Upon Conn's motion and Carlson's second, the Council unanimously approved '5a' and '5b' above.

- 6) **Consent Agenda for Approval**
- 6.a Declare Surplus Property - Various Items
 - 6.a OLCC Licenses
 - 6.b Accounts Payable Bill Lists

Motion: Upon Locke's motion and Carlson's second, the Council unanimously approved '6a' through '6c' above.

7) **Mayor Scholl Report**

- Looking forward to 2018 and working with the Council. It will be a year of action.
- Happy New Year and be safe!

8) **Council Member Reports**

Council President Morten reported...

- Read in the Chronicle that there was an issue with our Parks and Boy Scouts about Christmas Tree recycling. Discussion ensued. There was no intent to damage the Boy Scouts. It was an added service to the community that benefited the Food Bank.
- Reminder to submit department evaluations.

Councilor Conn reported...

- The Arts & Cultural Commission will be holding Arts, Coffee, and Conversation events. It's an opportunity for more casual interaction with the public.
- CIT trainings will be held January 8-12.
- Hoping for a productive 2018.

Councilor Carlson reported...

- Youth Council had a good year. Looking forward to their first meeting on Monday and preparing for the new year. Excited for the new energy in the group.
- Would like to have a way to recognize employees who go above and beyond their job description.
 - Utility Billing, Banking, and Court Specialist Shanna Duggan worked with Michelle's Love (a nonprofit for single mother's with cancer) to bring Christmas to a family in Wilsonville. The social media response was overwhelming. Carlson is going to write a thank you note to Shanna. She sees this as bringing comradery between Council and staff.

Mayor Scholl suggested this topic be added to the next work session agenda for further discussion.

Councilor Locke reported...

- He and Walsh talked about having a board or committee that would oversee the activities at the St. Helens Industrial site. It would help maintain separation from the Council. Walsh talked about a goal to develop a work plan for that property. It will be added to the next work session for further discussion.

9) **Department Reports**

Police Chief Moss reported...

- Happy New Year!
- Held physical agility testing for three candidates last Friday and Saturday. Now there are two candidates. Psychological and medical testing will likely take place next week.
- Both the Chronicle and Spotlight have asked for DUI enforcement numbers.

- Between December 15 – January 1, this year they had six. Last year there were two.
- For 2017, there were 102.
- For 2016, there were 80.

Public Works Engineering Director Nelson reported...

- Thank you to the Public Works crews who came out on Christmas Eve to sand the roads and keep our community safe. She appreciates them.
- Happy New Year!

Library Director Jeffries reported...

- The Library's new fines and fee structure began with the new year.
- St. Helens is hosting all the Library directors in the County on Friday.

Finance Director Brown reported...

- Nothing to report.

City Recorder Payne reported...

- The Employee Recognition Banquet will be held on February 9 at the Elks Lodge.
- Continuing to make improvements with the AV system.

City Administrator Walsh reported...

- Reviewing year-end and year-beginning goals. Will plan to review with the Council soon.
- Christmas activities and decorations were successful.
- A merchants meeting letter was recently distributed. It was to gage interest on how the City can work collaboratively with merchants. A meeting will be scheduled soon.
- The Spirit of Halloweentown planning meeting is tentatively scheduled for February 15.
- Happy New Year!

10) **Other Business**


11) **Adjourn**

Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:



Kathy Payne, City Recorder



Rick Scholl, Mayor