

City of St. Helens CITY COUNCIL

Regular Session Minutes

December 2, 2015

Members Present: Randy Peterson, Mayor
Doug Morten, Council President
Keith Locke, Councilor
Susan Conn, Councilor
Ginny Carlson, Councilor

Staff Present: John Walsh, City Administrator
Kathy Payne, City Recorder
Margaret Jeffries, Library Director
Terry Moss, Police Chief
Neal Sheppard, Public Works Operations Director
Sue Nelson, Public Works Engineering Director

Others: Kyle Boggs Oscar Nelson



7:00PM – Call Regular Session to Order – Mayor Peterson

Pledge of Allegiance – Mayor Peterson

Recognition of Tourism Committee Members

Mayor Peterson recognized Kyle Boggs, Robin Balza, Sherry Quarry, Brian Vaerewyck, Tana Phemester, David Tolleshaug, Roni Bartlett and Blair Walters for their years of service on the Tourism Committee.

Invitation to Citizens for Public Comment

No comments received.

Ordinances – Final Readings

- A. **Ordinance No. 3200:** An Ordinance Updating St. Helens Municipal Code Chapter 13.08 Regarding Cross-Connections

Mayor Peterson read Ordinance No. 3200 by title for the final time. **Motion:** Upon Locke's motion and Morten's second, the Council unanimously adopted Ordinance No. 3200. [Ayes: Locke, Carlson, Conn, Morten, Peterson; Nays: None]

- B. **Ordinance No. 3201:** An Ordinance Amending St. Helens Municipal Code Section 2.04.110, Process for Approval of Special Solicitation Methods and Exemptions

Mayor Peterson read Ordinance No. 3201 by title for the final time. **Motion:** Upon Carlson's motion and Locke's second, the Council unanimously adopted Ordinance No. 3201. [Ayes: Locke, Carlson, Conn, Morten, Peterson; Nays: None]

Ordinances – First Readings

- A. **Ordinance No. 3202:** An Ordinance Amending the St. Helens Municipal Code Chapter 5.30 Regarding Licenses for Marijuana Related Businesses

Mayor Peterson read Ordinance No. 3202 by title for the first time. **Motion:** Upon Conn's motion and Carlson's second, the Council unanimously adopted Ordinance No. 3202. [Ayes: Locke, Carlson, Conn, Morten, Peterson; Nays: None]

Approve and/or Authorize for Signature

A. Contract Payments

Motion: Upon Locke's motion and Carlson's second, the Council unanimously approved 'A' above.

Consent Agenda for Acceptance

A. Arts & Cultural Commission Minutes dated July 28 and August 25, 2015

B. Library Board Minutes dated October 20, 2015

C. Planning Commission Minutes dated October 13, 2015

D. Accounts Payable Bill List

Motion: Upon Conn's motion and Morten's second, the Council unanimously accepted 'A' through 'D' above.

Consent Agenda for Approval

A. Work Session, Public Forum and Regular Session Minutes dated November 4, 2015

B. Community Impact Agreement for Marijuana Related Businesses

C. Accounts Payable Bill List

Motion: Upon Conn's motion and Carlson's second, the Council unanimously approved 'A' through 'C' above.

Appointments to City Boards/Commissions

Motion: Upon Conn's motion and Carlson's second, the Council unanimously appointed Nancy Bowers and Diane Dunn to the Arts & Cultural Commission.

Council Reports

Mayor Peterson reported...

- Nothing to report.

Councilor Conn reported...

- December 12 is Donut Day and the Christmas Tree Lighting.

Council President Morten reported...

- Nothing to report.

Councilor Carlson reported...

- The Toy N' Joy auction is this Saturday. Their bazaar is the following Saturday. These fundraisers benefit needy families in our community.

Councilor Locke reported...

- They had their Rotary and Kiwanis Civil War meeting last week. Oregon won the jeopardy and Kiwanis won the peanut butter and jelly contest. Rotary will host a social event and invite Kiwanis.

Department Reports

Police Chief Moss reported...

- The 13th annual Donut Day is December 12. They will have musical talent, Dutch Bros., and KOHI will be broadcasting live. They have collected about 42,000 pounds of food and about

\$35,000 in cash for the food bank over the years.

Public Works Engineering Director Nelson reported...

- Nothing to report.

Public Works Operations Director Sheppard reported...

- Nothing to report.

Library Director Jeffries reported...

- Nothing to report.

City Recorder Payne reported...

- Nothing to report.

City Administrator Walsh reported...

- Ordinance No. 3202 has a provision for a marijuana business license fee. He proposes to amend the business license fee schedule by resolution at a future meeting. Mayor Peterson requested to add that to the December 16 meeting.
- The Girl Scouts would like to do concessions in the Plaza during the Christmas tree lighting. Typically, we would enter into a concessions agreement but this is a one-time, short event. Council had no objections. Councilor Locke will ask if the Youth Council would like to sell reflectors during that time as well.

Additional Public Comment

♦Oscar Nelson. Along with the state tax, there is a 2% provision that is retained for recordkeeping and processing of paperwork for the tax. He suggests the City implement a 2% provision as well.

Mayor Peterson explained that the original version designated a percentage for that. It was taken out when the tax was reduced.

Adjourn - There being no further business, the meeting adjourned at 7:11 p.m.



ATTEST:



Kathy Payne, City Recorder



Randy Peterson, Mayor