

# City of St. Helens City Council

Regular Session Minutes

January 2, 2019

---

**Members Present:** Mayor Rick Scholl  
Council President Doug Morten  
Councilor Ginny Carlson  
Councilor Keith Locke  
Councilor Stephen R. Topaz

**Members Absent:** None

**Staff Present:** John Walsh, City Administrator  
Kathy Payne, City Recorder  
Matt Brown, Finance Director  
Margaret Jeffries, Library Director  
Neal Sheppard, Public Works Operations Director  
Sue Nelson, Public Works Engineering Director  
Brian Greenway, Police Chief  
Tina Curry, Event Manager

**Others:** F. Brandon

1) **Call Regular Session to Order - 7:00 p.m.**

2) **Pledge of Allegiance**

3) **Visitor Comments - Limited to five (5) minutes per speaker**

No visitor comments

4) **Ordinances - Final Reading**

4.a Ordinance No. 3234: An Ordinance Granting to Lightspeed Networks, Inc., dba LS Networks, the Right to Construct, Operate, and Maintain Telecommunication Services in the City of St. Helens, Oregon

Mayor Scholl read Ordinance No. 3234 by title for the final time. **Motion:** Upon Locke's motion and Morten's second, the Council adopted Ordinance No. 3234. [Ayes: Scholl, Carlson, Locke, Morten; Abstained: Topaz; Nays: None]

Councilor Topaz abstained because he was not fully informed about the ordinance. City Administrator Walsh described the ordinance.

5) **Approve and/or Authorize for Signature**

5.a Grant Agreement from Columbia County Cultural Coalition for 2019 Columbia County Reads

5.b Request for Proposals for Comprehensive Police Station Replacement Needs Assessment

**Motion:** Upon Carlson's motion and Morten's second, the Council unanimously approved '5a' through '5b' above. [AYES: Scholl, Carlson, Locke, Morten, Topaz; Nays: None]

6) **Consent Agenda for Approval**

- 6.a IT Specialist Job Description
- 6.b Accounts Payable Bill Lists

**Motion:** Upon Locke's motion and Morten's second, the Council unanimously approved '6a' through '6b' above. [AYES: Scholl, Carlson, Locke, Morten, Topaz; Nays: None]

7) **Mayor Scholl Reports**

- Happy New Year!
- Feeling very good vibes for 2019.

8) **Council Member Reports**

Council President Morten reported...

- Welcomed Mr. Topaz. Along with that comes responsibilities to work with the department you are assigned and formulate evaluations and assessments.
- Encouraged Council to complete department head evaluations and return them to City Recorder Payne.

Councilor Locke reported...

- We need to do a resolution or ordinance to collect the fees for the electricity that Cascades uses. Walsh confirmed that an end-user franchise fee is being worked on.

Councilor Carlson reported...

- Welcomed Councilor Topaz.
- Happy New Year!
- It was a good holiday season. It's encouraging to see efforts from multiple organizations.

Councilor Topaz reported...

- Nothing to report.

9) **Department Reports**

Chief Greenway reported...

- Nothing to report.

Public Works Engineering Director Nelson reported...

- Nothing to report.

Public Works Operations Director Sheppard reported...

- Nothing to report.

Library Director Jeffries reported...

- Nothing to report.

Finance Director Brown reported...

- Nothing to report.

City Recorder Payne reported...

- Nothing to report.

City Administrator Walsh reported...

- The management team will look at the Council meeting times and report back at the next work session.
- The needs assessment for the police station will answer a lot of the questions of who, what, when, where, and why.


10) **Other Business**

11) **Adjourn – 7:09 p.m.**

Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:

  
\_\_\_\_\_  
Kathy Payne, City Recorder

  
\_\_\_\_\_  
Rick Scholl, Mayor