

**UPDATED**

**City of St. Helens**  
**COUNCIL REGULAR SESSION AGENDA**  
**Wednesday, April 1, 2020**  
**Via Zoom**

See meeting options on next page

**City Council Members**

Mayor Rick Scholl  
 Council President Doug Morten  
 Councilor Keith Locke  
 Councilor Ginny Carlson  
 Councilor Stephen R. Topaz

**Welcome!**

All persons planning to address the Council, please sign-in at the back of the room. When invited to provide comment regarding items not on tonight's agenda, please raise your hand to be recognized, walk to the table in the front of the room, and state your name only. You are not required to give your address when speaking to the City Council. If you wish to address a specific item on the agenda, you should make your request known to the Mayor as soon as possible before the item comes up. The Council has the authority to grant or deny your request. Agenda times and order of items are estimated and are subject to change without notice.

1. **7:00 P.M. - CALL REGULAR SESSION TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **VISITOR COMMENTS** – *Limited to five (5) minutes per speaker*
4. **ORDINANCES – Final Reading**
  - A. **Ordinance No. 3250:** An Ordinance Adding a Historic Resource (Building) to the Designated Landmarks Register and Amending St. Helens Municipal Code Section 19.20.030
  - B. **Ordinance No. 3251:** An Ordinance to Annex and Designate the Zone of Certain Property Located at the End of Windy Ridge Drive, Also Described as Parcel 2 of Partition Plat No. 2002-13
5. **ORDINANCES – First Reading**
  - A. **Ordinance No. 3252:** An Ordinance Vacating a Portion of Umatilla Street Right of Way
6. **RESOLUTIONS**
  - A. **Resolution No. 1876:** A Resolution of the City of St. Helens City Council Authorizing Application for Grant to the Oregon Parks and Recreation Department *[2020 Local Government Grant Program]*
  - B. **Resolution No. 1877:** A Resolution of the City of St. Helens City Council Authorizing Application for Grant to Oregon Parks and Recreation Department *[2019-2020 Land and Water Conservation Fund Grant]*
  - C. **Resolution No. 1879:** A Resolution Amending Resolution No. 1878, which Declared a Local State of Emergency in the City of St. Helens as a Result of COVID-19 Pandemic
7. **APPROVE AND/OR AUTHORIZE FOR SIGNATURE**
  - A. Fourth Amendment to Sewer Service Agreement for 35262 Fir Street (McFeron)
  - B. Dedication Deed to the Public from St. Helens Place Apartments, LLC
  - C. Agreement with Western Display Fireworks LTD for 4<sup>th</sup> of July Fireworks
  - D. Quote from MuniCode for Meetings & Agenda Management System
  - E. Work Order No. 2 with Alta Planning + Design, Inc. for BUILD Grant Assistance
  - F. Agreement with Kittelson & Associates, Inc. for 2020 BUILD Grant Assistance
  - G. Agreement with Tiberius Solutions, LLC for Services Related to the Update of the St. Helens Urban Renewal Financial Projections
  - H. Agreement with City of Scappoose for Public Improvement Inspection Services
  - I. Contract Payments

The St. Helens City Council Chambers are handicapped accessible. If you wish to participate or attend the meeting and need special accommodation, please contact City Hall at 503-397-6272 in advance of the meeting.

Be a part of the vision...get involved with your City...volunteer for a City of St. Helens Board or Commission!  
 For more information or for an application, stop by City Hall or call 503-366-8217.

8. **CONSENT AGENDA FOR ACCEPTANCE**

- A. Planning Commission Minutes dated February 11, 2020
- B. Library Board Minutes dated January 13, 2020

9. **CONSENT AGENDA FOR APPROVAL**

- A. Council Work Session, Executive Session, Public Hearing, Regular Session, and Special Session Minutes dated February 18 and 26 and March 4, 2020
- B. Administrative Billing Specialist Job Description
- C. Recreation Program Specialist Job Description
- D. OLCC Licenses
- E. Animal Facility Licenses
- F. Cascades Reserve Allocation Annual Adjustment from 79.8% to 79.2%
- G. Accounts Payable Bill Lists

10. **MAYOR SCHOLL REPORTS**

11. **COUNCIL MEMBER REPORTS**

12. **DEPARTMENT REPORTS**

13. **OTHER BUSINESS**

14. **ADJOURN**

**Zoom Meeting Options**

On your computer, tablet or phone

- <https://zoom.us/j/397697315>
- Meeting ID: 397 697 315

One tap mobile

- +16699006833,,397697315# US (San Jose)
- +13462487799,,397697315# US (Houston)

Dial by your location

- +1 669 900 6833 US (San Jose)
- +1 346 248 7799 US (Houston)
- +1 301 715 8592 US
- +1 312 626 6799 US (Chicago)
- +1 929 436 2866 US (New York)
- +1 253 215 8782 US

Meeting ID: 397 697 315

Find your local number: <https://zoom.us/u/ahyOaBe18>