

City of St. Helens CITY COUNCIL

Regular Session Minutes

July 20, 2016

Members Present: Randy Peterson, Mayor
Doug Morten, Council President
Keith Locke, Councilor
Susan Conn, Councilor
Ginny Carlson, Councilor

Staff Present: John Walsh, City Administrator
Matt Brown, Finance Director
Lisa Scholl, Deputy City Recorder
Terry Moss, Police Chief
Neal Sheppard, Public Works Operations Director
Cindy Phillips, Municipal Court Judge
Rick Graham, Police Lieutenant
Anthony Miltich, Police Sergeant
Evin Eustice, Police Officer
Abby Hanson, Reserve Police Officer

Others: Family of Evin Eustice Nicole Thill Jill Reynolds
Family of Abbie Hanson Rick Scholl Ernie Martin



7:00PM – Call Regular Session to Order – Mayor Peterson

Pledge of Allegiance – Mayor Peterson

Oaths of Office

Judge Phillips administered oaths of office to new Police Officer Evin Eustice and new Reserve Police Officer Abbie Hanson.

Proclamation

***American Cancer Society Relay For Life® Paint the Town Purple
July 25, 2016***

WHEREAS, Relay For Life is the signature activity of the American Cancer Society and celebrates cancer survivors and caregivers, remembers loved ones lost to the disease, and empowers individuals and communities to fight back against cancer; and

WHEREAS, money raised during Relay For Life of Columbia County supports the American Cancer Society's mission of saving lives and creating a world with less cancer and more birthdays – by helping people stay well, by helping people get well, by finding cures for cancer and by fighting back; and

WHEREAS, Relay For Life helped fund more than \$150 million in cancer research last year;

NOW, THEREFORE, BE IT RESOLVED, that I, Randy Peterson, Mayor of St. Helens, do hereby proclaim July 24-30, 2016 as, "PAINT THE TOWN PURPLE WEEK" in Columbia County and

encourage citizens to participate in the Relay For Life event at St. Helens High School on July 30, 2016.

- The American Cancer Society will "Paint the Town Purple" in celebration of its annual Relay For Life event. On **Monday, July 25, 2016**, Relay For Life volunteers will be contacting area groups, churches, and businesses to encourage community members to form teams for the Relay For Life of **Columbia County**. This is the community's opportunity to join the American Cancer Society's signature fundraising event.
- This year's Relay For Life of **Columbia County** will be held at **St. Helens High School on Saturday, July 30, 2016 at 10 a.m.** Relay brings together friends, families, businesses, hospitals, schools, faith based groups –people from all walks of life – all aimed at celebrating the lives of those who have had cancer, remembering those lost, and fighting back against the disease. Relay For Life events are held as individuals and teams gather at an athletic track, park or other gathering area, with the goal of keeping at least one team member on the track or pathway at all times throughout the evening. Teams do most of their fundraising prior to the event, but some teams also hold creative fundraisers at their Relay.
- After 100 years of saving lives and creating more birthdays, the American Cancer Society continues to lead the way in helping transform cancer from deadly to treatable and from treatable to preventable.

Today, 2 out of 3 people diagnosed with cancer are surviving for at least 5 years. In fact, more than 400 people a day in the US are celebrating birthdays that would have otherwise been lost to the disease. We've contributed to a 20 percent decline in cancer death rates in the US since the early 1990s. That means that thanks to events such as Relay For Life, the Society has saved nearly 1.2 million lives.

Invitation to Citizens for Public Comment

♦Jill Reynolds. She has been attending the Waterfront Development meetings. She is not in opposition to changes to economic development but represents a number of people who want the opportunity to ask questions and get responses. She is asking the Council to host an open house that allows public comment. We have an awesome community and great activities. There is so much we can do with the land and she would like public input to be considered.

Mayor Peterson asked if an hour-long public forum would be beneficial. Jill said yes. She would like to hold it in a large facility. Council will see what they can do.

♦Rick Scholl. The project is a redevelopment/cleanup of the mill site. EPA has requested that we take 100's of yards of dredging. There has not been opportunity for public comment. Writing on a comment card is not his style. EPA should not be allowed to dump toxic waste in our town for us to deal with long term. There is a lot going on around the project. He is concerned that we are going to give away the best part of our City. He was told in the meeting that the development would not draw in enough to just be businesses downtown. This development is the draw for the rest of the town to open their shops, clean them up and have thriving businesses. What we really need is a ferry to take people over to Woodland, like the federally funded one in Westport.

Annual Report from Municipal Judge Cindy Phillips

Judge Phillips reviewed her report. A copy is included in the archive meeting packet. She talked about the need to reconsider Court Appointed Attorneys. The rate of \$40/hour does not even consider overhead for an attorney's office. She would like the Council to reconsider raising the rate to \$50-55/hour. She would guess that local attorney's charge \$175-200/hour.

Ordinances – Final Readings

A. **Ordinance No. 3207:** An Ordinance Establishing a Three Percent Tax on the Sale of Marijuana Items by a Marijuana Retailer in the City of St. Helens
Mayor Peterson read Ordinance No. 3207 by title for the final time. **Motion:** Upon Locke's motion and Conn's second, the Council unanimously adopted Ordinance No. 3207. [Ayes: Locke, Carlson, Conn, Morten and Peterson; Nays: None]

Ordinances – First Readings

A. **Ordinance No. 3208:** An Ordinance Amending the St. Helens Municipal Code Chapter 12.20 Regarding Camping in the Public Rights of Way and on Public Property
Mayor Peterson read Ordinance No. 3208 by title for the first time. The final reading will be held at the next regular session.

Resolutions

A. **Resolution No. 1753:** A Resolution Approving Referral to the Electors of the City of St. Helens at the November 8, 2016 General Election, the Question of Whether to Establish a Three Percent Tax on the Sale of Marijuana Items by a Marijuana Retailer in the City of St. Helens
Mayor Peterson read Resolution No. 1753 by title. **Motion:** Upon Locke's motion and Conn's second, the Council unanimously adopted Resolution No. 1753. [Ayes: Locke, Carlson, Conn, Morten and Peterson; Nays: None]

Public Comment – Increase in Garbage & Recycling Rates

City Administrator Walsh reviewed the increase. It is a pass-through from the County.

There was no public comment.

B. **Resolution No. 1754:** A Resolution Establishing Garbage & Recycling Rates and Superseding Resolution No. 1700
Mayor Peterson read Resolution No. 1754 by title. **Motion:** Upon Locke's motion and Carlson's second, the Council unanimously adopted Resolution No. 1754. [Ayes: Locke, Carlson, Conn, Morten and Peterson; Nays: None]

C. **Resolution No. 1755:** A Resolution of the Common Council of the City of St. Helens, Oregon Adopting Budget, Making Appropriations, and Levying Taxes for the Fiscal Year Beginning July 1, 2016, Superseding Resolution No. 1750
Mayor Peterson read Resolution No. 1755 by title. **Motion:** Upon Conn's motion and Morten's second, the Council unanimously adopted Resolution No. 1755. [Ayes: Locke, Carlson, Conn, Morten and Peterson; Nays: None]

D. **Resolution No. 1756:** A Resolution Authorizing the Execution and Delivery of a Master Tax-Exempt Lease Purchase Agreement, and Related Instruments, and Determining Other Matters in Connection Therewith
Mayor Peterson read Resolution No. 1756 by title. **Motion:** Upon Morten's motion and Carlson's second, the Council unanimously adopted Resolution No. 1756. [Ayes: Locke, Carlson, Conn, Morten and Peterson; Nays: None]

Award Contract for Sand Island North Dock Repair Project to Advanced American Construction, Inc.

Motion: Upon Conn's motion and Morten's second, the Council unanimously awarded the contract for the Sand Island North Dock Repair Project to Advanced American Construction, Inc.

Award Contract for 2016 Asphalt Patching Project to S-2 Contractors, Inc.

Motion: Upon Morten's motion and Conn's second, the Council unanimously awarded the contract for the 2016 Asphalt Patching Project to S-2 Contractors, Inc.

Approve and/or Authorize for Signature

- A. Agreement with SpyGlass Group, LLC for Snapshot Audit of Primary Telecommunications Services
- B. Agreement with Penny Hummel Consulting for Library Strategic Planning Services
- C. Agreement with Mason, Bruce & Girard for Forestry Management Services
- D. [RATIFY] Satisfaction of Mortgage for CAT Loan Payoff – 141 Allendale Drive (Harwood)
- E. Public Sewer Easement Encroachment License – West side of N. River Street (St. Helens Marina)
- F. Outcall Notification & Alerting Services Letter Agreement for Columbia Alert Network
- G. Agreement for Crisis Intervention Team Coordinator
- H. Oregon State Marine Board Grant Agreement for North Sand Island Marine Park Boating Improvements
- I. [RATIFY] First Amendment to CR Contracting Public Improvement Contract for Crack Sealing
- J. Contract Payments
- K. Contract with Ameresco for Phase II Design & Construction for LED Lighting Project
- L. Agreement with Pauly, Rogers, and Co., PC for Audit Services for Year Ending June 30, 2016
- M. Rate Plan Agreement with CenturyLink

Motion: Upon Morten's motion and Conn's second, the Council unanimously approved 'A' through 'M' above.

Appointments to City Boards/Commissions

Library Board (4-year terms)

- Nancy Herron's term expired 6/30/2016.

Status: At their July 12, 2016 regular meeting, the Board recommended the Council reappoint Nancy Herron.

Next Meeting: August 16, 2016

Recommendation: Reappoint Nancy Herron to an additional term. Her term will expire 6/30/20.

Motion: Upon Conn's motion and Morten's second, the Council unanimously reappointed Nancy Herron to the Library Board. Her term will expire June 30, 2020.

Motion: Upon Locke's motion and Morten's second, the Council unanimously reappointed Emma Phillips, Kaylee Ruff, Alana Saul, Amber Trenaman, Gabbie Alexander, MacKenzie Carlson, Michael Looney and Dominic Robinson to the Youth Council.

Motion: Upon Locke's motion and Carlson's second, the Council unanimously appointed Cash Lapping, Hannah Temple, Isaac VanHook and Ella Tenido to the Youth Council.

Consent Agenda for Acceptance

- A. Planning Commission Minutes dated May 10 & June 14, 2016
- B. Library Board Minutes dated April 12, May 23 & June 21, 2016
- C. Accounts Payable Bill List

Motion: Upon Conn's motion and Locke's second, the Council unanimously accepted 'A' through 'C' above.

Consent Agenda for Approval

- A. Exclusive Use Permit: Women's Softball, Campbell Park Fields 1&2, August 8 – Sept. 30
- B. Council Work Session, Public Hearing and Regular Session Minutes dated June 1, 2016
- C. Accounts Payable Bill List

Motion: Upon Locke's motion and Carlson's second, the Council unanimously approved 'A' through 'C' above.

Council Reports

Mayor Peterson reported...

- He will be attending the OMA conference tomorrow through Sunday in Lincoln City.

Councilor Conn reported...

- On September 10, the Out of Darkness Walk will be hosted by Scappoose Police. It is in honor of suicide prevention. She is personally connected because her daughter committed suicide. She is committed to its prevention.
- She graduated from the Ford Community Foundation Leadership Program. Their project was a Disaster Emergency Preparedness Fair, which was very successful.
- Keep it Local is working on a free county-wide business directory.
- CEPA and LEPC are going to become a work group and meet less frequently.
- SHEDCO is recruiting new board members and volunteers.
- Her son taught her how to use Pokémon Go. It's a lot of fun and a great opportunity for merchants to get involved.
- Columbia Economic Development met with the Transportation Committee. They are working on passing the transportation package this year that did not get passed last year.

Council President Morten reported...

- Water safety has been a huge issue around the state and nation. On August 12, at 9 a.m., Water Filtration Facility Supervisor Howie Burton, Public Works Field Supervisor/Safety Coordinator Dave Elder and Public Works Engineering Director Sue Nelson will be on KOHI to talk about and answer questions about our water supply.

Councilor Carlson reported...

- The school has agreed to offer class credit for Youth Council members. She is going to ask to have an information table when students sign up for classes. They are working on additional training for Youth Council. The kids seem excited about learning new things and careers in government.
- She is excited about the suicide walk. There are way too many people that see it as a viable option.
- Received a lot of feedback about 4th of July. She heard from people that did not know they could sign up to volunteer. She would like to create a database for vendors and volunteers when events are coming up and help is needed.
- The number of selfies with a cop that she has seen since 4th of July is astonishing. That speaks to a culture of pride and respect. The officers are appreciated. Conn agreed.

Councilor Locke reported...

- Vehicles continue to park on South 1st Street. He asked what the status is. Sheppard believes that Nelson has sent letters to the property owners and occupants there.
- He would like to designate the first two stalls in front of Wild Currant for compact vehicles parking only. Oversize vehicles there make it hard to see around the corner.

MOTION: Locke moved to direct staff to make the first two stalls in front of Wild Currant compact vehicle parking only. Conn seconded.

Discussion. Mayor Peterson would prefer to talk to Nelson before making it permanent. Council agreed to wait to discuss this at the next meeting. Sheppard will follow up with Nelson and come back to the next meeting with a recommendation.

Motion tabled until next meeting.

Department Reports

Police Chief Moss reported...

- He forgot about the parking issue on South 1st Street. He has not spoken with his staff about it. They may be able to fix the problem through enforcement.
- He knows a couple of the Youth Council appointees. They are great kids, from great families. He is glad to see their participation.
- We are now fully staffed after swearing in Evin tonight, with the exception of the Code Enforcement Officer. There is a different energy and excitement about the job with new staff on board.
- He has been discussing a project with Locke, Walsh and Sheppard. About five years ago, the City had an agreement with the County to use the new pistol range in Columbia City. Not long after starting, the EPA returned with a study recommending that range not be used. Ever since then, they have been going to Clatskanie for firearms training. That's a huge drain on resources. They have discussed using space on the Boise property.

Council President Morten suggested using space on the tree farm property. Moss has not looked at the property yet. It's more favorable to stay in town. Councilor Conn understands the Boise proximity but is concerned about neighbors in the area. Moss said it's about a half mile back and they are looking at sound barriers. It would only be used 15-20 times a year.

Public Works Operations Director Sheppard reported...

- Nothing to report.

Finance Director Brown reported...

- Nothing to report.

Deputy City Recorder Scholl reported...

- Nothing to report.

City Administrator Walsh reported...

- He talked about the Waterfront Redevelopment project. They have been working on the project for a couple years now. It began as an open, public process and continues to be. They have won awards for public participation. They received 75 comment cards from the first meeting and continue to receive them. The cards are taken into consideration. There's a lot of content to get through during the meetings.

Council President Morten reminded the Council that we did receive public comment several years ago when this began. He thinks a public forum in this room would be appropriate to capture those who did not have the opportunity to participate early on. As he travels, he looks for development similarities.

Adjourn - There being no further business, the meeting adjourned at 8:03 p.m.



Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:



Lisa Scholl, Deputy City Recorder



Randy Peterson, Mayor